



AGENDA

City Commission Regular Meeting

North Annex

Clovis-Carver Library

5:15 PM , Thursday, November 20, 2025

I. PLEDGE OF ALLEGIANCE AND OFFICIAL SALUTE TO THE NEW MEXICO FLAG

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

1. [Approval of minutes from November 6, 2025.](#)

V. RECOGNITION OF VISITORS

VI. PROCLAMATIONS, AWARDS AND PRESENTATIONS

1. [Presentation of Mayor's Ball 2025 Check to the High Plains Humane Society, Mayor Morris.](#)

VII. RECEIPTS OF PETITIONS AND COMMUNICATIONS

A. Communication regarding behavioral health survey, Claire Burroughes, Assistant Manager.

VIII. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

1. [Request for Approval of Adoption of Resolution Number 3345-2025 DFA Budget Changes, Leighann Melancon, Finance Director.](#)
2. [Request for Approval of Adoption of Resolution Number 3346-2025 Relating to the Conditional Use of a Home for a Short-Term Rental Within the Western Hills Addition, Block 2, Lot 26, Plus 1-ft of Lot 25, \(address of location is 2037 Hull Street\), Clovis, New Mexico, Michael Perkins, Planning & Zoning Administrator.](#)
3. [Request for Approval of Adoption of Resolution Number 3347-2025 Relating to the Conditional Use of a Home for a Short Term Rental Within Cheyenne Meadows Unit 2, Block 9, Lot 7, \(address 3028 Cheyenne Drive\) Clovis, New Mexico. Michael Perkins, Planning & Zoning Administrator.](#)
4. [Request for Approval of Adoption of Ordinance Number 2251-2025 Changing an \[RS-7\] Residential Single-Family District to a \[CG\] Commercial General District in the Mauldin, Tract 16, Lot 9, \(address of request 1705 Axtell Street\), Michael Perkins, Planning & Zoning](#)

Administrator.

5. Request for Approval of Task Order with CDM-Smith to Perform a Groundwater Evaluation for the Clovis Regional Solid Waste Facility, Justin Howalt, City Manager
6. Request for Approval of Proposal from Nick Griego and Sons for Civic Center Drainage and Door Repairs, Sarah Stevens, General Manager

IX. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Request for Approval of Quarterly Lodger's Tax Disbursements, Thomas Martin, Lodger's Tax Advisory Board Chairperson.

XII. REPORTS OF BOARDS, OFFICERS AND COMMITTEES

- Planning and Zoning Commission, 3:00p.m., Wednesday, November 12, 2025.
- Lodger's Tax Advisory Board, 5:30p.m., Tuesday, November 18, 2025.
- Senior Services Committee, 1:30p.m., Thursday, November 20, 2025.

1. Monthly Investment Report

XIII. FUTURE AGENDA ITEMS

XIV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

- A. Local Emergency Management Planning Committee, 3:00p.m., Wednesday, December 3, 2025, North Annex, Clovis-Carver Library, 701 N. Main, Clovis, New Mexico 88101.
- B. City Commission, 5:15p.m., Thursday, December 4, 2025, North Annex, Clovis-Carver Library, 701 N. Main, Clovis, New Mexico 88101.

XV. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed. Items placed under the Consent Agenda are recommended by the City Manager as Consent Items.